**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Capstone Project Rubric**

**All COMPONENTS MUST BE COMPLETE IN ORDER TO RECEIVE**

**HONORS ACADEMY DIPLOMA DISTINCTION**

***If special circumstances surrounding your project will keep you from meeting due dates, it is YOUR responsibility to be proactive and speak to an Honors Academy Faculty Committee member WELL BEFORE the proposed due date.***

|  |  |  |
| --- | --- | --- |
| **COMPONENT** | **DUE DATE** | **COMPLETE** |
| 1. **Proposal Form** | | |
| * Draft submitted Electronically | **3/22/2019** |  |
| * Meeting with HA Faculty Mentor   (Bansal, Boggan, Freeman, LeGault, Schmitt, Simone) |  |  |
| * Final Draft submitted electronically | **5/03/2019** |  |
| * Final draft submitted in **hard copy** with Parent, Community Mentor, HA Faculty Mentor, and Student Signature | **5/03/2019** |  |
| 1. **Mentor Form** | | |
| * Submit Electronically | **4/12/2019** |  |
| * Hard copy with Mentor and Student Signature | **5/03/2019** |  |
| 1. **Research Paper Due**  * See guidelines on www.houstonhonorsacademy.com * MLA Format * 1200-1500 words (5 pages approx.) * at least five sources with a Works Cited page * Peer Edited by two HA members * Hard copy submitted to Faculty Committee mentor * submitted electronically to houstonhonorsacademy@gmail.com | **Rough Draft-**  **09/06/2019**  **Final Draft-**  **10/18/2019** |  |
| 1. **Project Log/Journal submitted**  * Mentor Signature * Submit hard copy submitted to Faculty Committee mentor | **09/06/2019** |  |
| 1. **Oral Presentation of findings**  * **Scheduled by Student in communication with HA Faculty Mentor** * **Presented to community group or selected peers** * 10-15 minutes * Hard copy of Presentation Evaluation | **11/15/2019** |  |
| 1. **Celebration of Excellence Presentation**  * Tri-fold presentation with pictures, video etc. of your project * Q and A session with celebration attendees | **March 2020** |  |

**All Forms and documents may be located at:**

**www.houstonhonorsacademy.com**